

**Family System Intake**  
**Couple**

**Adam Woodruff, MS, LMFT, CAC II**  
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 Email: therapy@adamwoodruff.net  
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This form requests information about your needs and informs you of my services and policies. Please take a few moments to complete this form. The questions on the following pages are designed to help me best meet your treatment needs.

Client Name \_\_\_\_\_ Birth date \_\_\_\_\_

Address \_\_\_\_\_ Age \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Gender: Female Male

Relationship Status: Single Married Domestic Partner Separated Divorced Widowed

Primary Care Physician \_\_\_\_\_ ( ) \_\_\_\_\_

Phone

Your Phone # ( ) \_\_\_\_\_ ( ) \_\_\_\_\_

Home: OK to contact there? Y N  
 OK to leave detailed msg.? Y N

Work: OK to contact there? Y N  
 OK to leave detailed msg.? Y N

Cell#: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

Please list all persons living in the household:

Name	Age	Relationship	Characteristics of interactions with identified client or family. (ex. Fight, get along well, ignores, blames, etc.)

1. Please describe your reason(s) for seeking treatment currently. If there is an event which triggered your decision to seek treatment now, please list the event.

\_\_\_\_\_

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2. Please indicate how the issue(s) for which you are seeking treatment are affecting the following areas of your life:

Use the following scale:

1-5 (No effect, little effect, some effect, much effect, severe effect and NA)

- Marriage/Relationship
- Family
- Job/School performance
- Friendships
- Financial Situation
- Physical health
- Anxiety level/nerves
- Mood
- Eating habits
- Sleeping habits
- Sexual functioning
- Alcohol/Drug usage
- Ability to concentrate
- Ability to control temper
- Suicidal thoughts/behavior
- Self-mutilation

3. What result(s) do you expect from treatment?

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4. Medications: (please list all psychoactive medications you have used)

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Med./Dose	Past/ current	Effectiveness/problems	Prescribing physician and phone

5. Medication allergies? \_\_\_\_\_

6. Please list any over the counter medications you take: \_\_\_\_\_

7. Please describe your use of the following substances:

Alcohol: \_\_No use \_\_Past only \_\_Minimal \_\_Occasional \_\_Often \_\_Problematic

Nicotine: \_\_No use \_\_Past only \_\_Minimal \_\_Occasional \_\_Often \_\_Problematic

Marijuana: \_\_No use \_\_Past only \_\_Minimal \_\_Occasional \_\_Often \_\_Problematic

Cocaine: \_\_No use \_\_Past only \_\_Minimal \_\_Occasional \_\_Often \_\_Problematic

Meth: \_\_No use \_\_Past only \_\_Minimal \_\_Occasional \_\_Often \_\_Problematic

Heroin: \_\_No use \_\_Past only \_\_Minimal \_\_Occasional \_\_Often \_\_Problematic

Rx abuse: \_\_No use \_\_Past only \_\_Minimal \_\_Occasional \_\_Often \_\_Problematic

8. Are there any cultural, ethnic or religious factors or needs related to treatment? No Yes:

\_\_\_\_\_

9. Please list strengths and resources you have that positively impact your coping and ability to overcome adversity: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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10. How long have the two of you been together? \_\_\_\_\_

11. List any significant events in your relationship that have created emotional damage:

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12. How committed are you to saving the relationship? 1 = minimal to a level of 5 = extremely committed: \_\_\_\_\_.

13. How committed to saving the relationship do YOU believe your partner is? \_\_\_\_\_.

PLEASE LIST PREVIOUS OR CURRENT THERAPIES AND/OR COUNSELING THAT YOU HAVE RECEIVED.

THERAPIST NAME/PHONE	TREATMENT ISSUE	OUTCOME/ EFFECTIVENESS	DATES

ARE THERE AREAS OF CONCERN THAT WERE NOT COVERED IN THIS QUESTIONNAIRE THAT YOU FEEL ARE IMPORTANT TO BE AWARE OF SUCH AS FAMILY ISSUES, RECENT SIGNIFICANT EVENTS, ETC.?

### TREATMENT PHILOSOPHY

I believe in providing goal-directed treatment. This means that a treatment goal or several goals are established after a thorough assessment. All treatment is then planned with the goal in mind and progress is made toward accomplishment of that goal in a time-efficient manner.

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Although strategies and techniques vary from one therapist to another, basic techniques are established by professional practices. I do not employ techniques that are outside the mainstream of established therapy methods. If you ever have any questions about the nature of the treatment or anything else about your care, please don't hesitate to ask.

Typical goals of therapy are to:

- \* Help you clarify problems and goals
- \* Help you identify negative relational cycles
- \* Help you explore and change underlying emotions related to your cycle
- \* Help you to find new and healthier ways of creating closeness in your relationship
- \* Enhance your self-respect
- \* Help you to live a healthier and happier life

I follow the Code of Ethics of the American Association for Marriage and Family Therapy. This is the primary professional organization which promotes the profession of marriage and family therapy.

### **EMERGENCY PROCEDURES**

If you need to contact me, leave a message according to the instructions on my voicemail and your call will be returned. If an emergency situation arises, follow the emergency procedures mentioned on my voicemail and I will be contacted. I will return your call. Please use this for true emergencies and know that there may be a charge for lengthy telephone consultations. You may also always call 911 and speak to your local police.

### **CONSENT FOR TREATMENT**

I further authorize and request that my treating provider carry out mental health examinations, treatment, and/or diagnostic procedures, which now or during my care are advisable. I understand that the purpose of these procedures will be explained to me upon my request and subject to my agreement. I also understand that while the course of therapy is designed to be helpful, it may at times be difficult and uncomfortable. I understand that the therapist or client(s) can terminate therapy at any time by giving notice personally, in writing or over the phone.

### **LIMITATION ON CONFIDENTIALITY WHEN PROVIDING THERAPY TO FAMILIES**

When treating a couple, I consider the couple (the treatment unit) to be the 'patient/client'. For instance, if there is a request for treatment records for either or both members of the couple, I will seek authorization for release of information from both members. During therapy, I may see a smaller part of the treatment unit for one or more sessions. This should be viewed as part of the treatment being provided to the couple unless otherwise indicated. However, I may need to share information learned in an individual session (or a session with only a portion of the treatment unit being present) with the entire treatment unit – that is, the couple if I am to effectively serve the unit being treated. I will use my best judgment as to whether, when, and to what extent I will make disclosures to the treatment unit, and will also, if appropriate, first give the individual or the smaller part of the treatment unit being seen the opportunity to make the disclosure. Thus, if you feel it necessary to talk about matters that you absolutely want to be shared with no one, you might want to consult with an individual therapist who can treat you individually.

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This policy is intended to allow me to continue to treat the couple by preventing, to the extent possible, a conflict of interest to arise where an individual's interests may not be consistent with the interests of the couple being treated. For example, information learned in the course of an individual session may be relevant or even essential to the proper treatment of the couple. If I am not free to exercise my clinical judgment regarding the need to bring this information to the couple during their therapy, I might be placed in a situation where I will have to terminate treatment of the couple. This policy is intended to prevent the need for such a termination.

Signing below indicates you have had a chance to read and ask questions about this policy and that you are in full agreement with the policy.

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Signature

Date